



OBIAA – PRIVACY AND INFORMATION SECURITY POLICY

Introduction

At OBIAA, we understand the importance of the protection of the privacy of the personal information of individuals and the importance of security of confidential information of all types. This document sets out our policy regarding the collection, use and disclosure of personal information and security of confidential information of all types, including personal information.

Purposes of Collection, Use and Disclosure of Personal Information

OBIAA collects, uses, stores and discloses personal information of individuals who interact with OBIAA (“Individuals”) only as necessary to operate OBIAA, and to provide services and programs to OBIAA's stakeholders.

Accountability

OBIAA has designated a Privacy Compliance Officer to handle privacy matters and inquiries regarding personal information.

Disclosure of Personal Information

OBIAA will disclose personal information only if consent is given by the relevant Individual or:

1. to businesses that assist OBIAA in operating OBIAA and in providing services to OBIAA stakeholders including Individuals;
2. when permitted or required by law, such as in response to a subpoena or other legal process;
3. to someone who acquires all or part of OBIAA' business; or
4. to meet legal obligations such as regulatory reporting.

Protecting Confidential Information, including Personal Information

OBIAA protects confidential information of all types, including personal information, with organizational, physical, mechanical and electronic safeguards appropriate to the sensitivity of the information.

Access, Questions and Concerns

An Individual may submit a written request to access his or her personal information retained by OBIAA.



ONTARIO BUSINESS IMPROVEMENT AREA ASSOCIATION

OBIAA – Privacy and Information Security Policy

All correspondence should be sent to the following address:

Kay Matthews, Executive Director,
Privacy Compliance Officer
92 Lakeshore Road East, Suite 203, Mississauga, ON, Canada L5G 4S2

Telephone: 1-866-807-2227

Facsimile: N/A

Email: info@obiaa.com