



ONTARIO BUSINESS IMPROVEMENT AREA ASSOCIATION



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OBIAA POLICY to Fill Board of Directors Vacancies

1. In the event a seat becomes vacant on the Board of Directors, more than 90 days before the next Annual General Meeting, the OBIAA Board shall appoint a (eligible) person who has consented to accept the office of member of the Board of Directors. When the vacancy occurs within 90 days of the AGM, no appointment will be made.
2. Notification of a vacancy shall be made to the general membership either by way of a newsletter, an email, or a posting on the OBIAA Website. Interested members shall notify the office of OBIAA, in writing, within fifteen (15) days of being notified of the vacancy of their interest.
3. If more members than the number of vacancies are nominated, the Board of Directors shall elect new Directors by way of a vote. The nominee(s) who receive the most votes will assume the position(s). Telephone interviews may also take place to gather more information about the individual and their BIA's support to become a director, prior to a vote being taken.
4. The new director will serve out the term of the vacancy or may extend to cover the remaining months plus one year.
5. Should the vacancy occur directly after a Board of Directors Meeting, the appointment can be done through conference call to which all Directors have access or by email concurrence of the nominee(s) selected by the Executive. This selection must be ratified by a motion at the next Board Meeting.
6. If at all possible, a nominee should be from an area and size not already represented on the Board of Directors.

Strength in Numbers ~ Success through Knowledge